

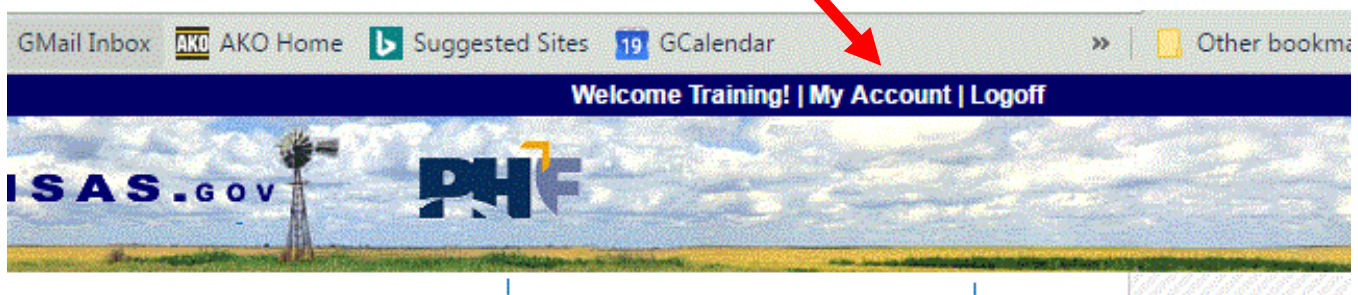
Getting a FEMA SID Number

Students must have a FEMA Student ID (to obtain a FEMA Student ID go to <https://cdp.dhs.gov/FEMASID/> and click "Register for a FEMA SID" . There is also an option to update your profile or find your FEMA SID if you don't remember it, as well as FAQs.

Adding Your FEMA SID Number to Your KS-TRAIN Profile

Now you can add your FEMA SID number to your KS-TRAIN profile.

Just log into KS-TRAIN (<https://ks.train.org>) and go to **"MY ACCOUNT"** in the upper right-hand corner next to your name.



Once there, click on the **"MY PROFILE"** tab; then use the drop-down box to find the **"FEMA Student ID Number"** option.

A screenshot of the 'My Account' page. The 'My Profile' tab is selected. Below the tabs, there is a dropdown menu labeled 'Please choose a category of additional user attributes:' with 'Professional Role' selected. A red arrow points to this dropdown. Below the dropdown, there is a message: 'Please take a minute to review all roles before making your select' and 'Please select up to three (3) Professional Roles that best match your profession, and select'.A screenshot of the 'My Account' page. The 'My Profile' tab is selected. Below the tabs, there is a message: '* = required fields.' Below this, there are two fields: 'Login Name: KDEM Training' and 'First Name: * Training'.

This will open a new window with a field to enter your FEMA SID. Enter your number including the zeros; then click **"SAVE AND BACK"**.

Now you're done and your number will be kept in your profile automatically. You won't have to search for it next time you sign up for KDEM trainings that require a FEMA SID.

A screenshot of the 'My Account' page. The 'My Profile' tab is selected. Below the tabs, there is a dropdown menu labeled 'Please choose a category of additional user attributes:' with 'FEMA Student ID Number' selected. Below this, there is a message: 'If you have a FEMA Student ID Number please enter it in the field below'. Below this message, there is a table with two columns: 'FEMA Student ID Number' and 'Value'. The 'Value' column has a yellow highlight. Below the table, there is a button labeled 'Edit Primary Attributes'. At the bottom, there are two buttons: 'Save and Back' and 'Cancel'.

Note: if you have any trouble with the KS-TRAIN website, please contact the KS-TRAIN Help Desk at helpdesk@kdheks.gov or 785-296-5655.